



Application for Admission

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Please
attach a
recent
photograph

Admission Policies and Procedures

- A registration fee of \$150 must accompany this Application. *This fee is not applicable to the tuition account and is not refundable under any circumstances.*
- Admission to the school is premised on:
 - A satisfactory score on entrance examinations of aptitude and achievement. Examinations are administered at announced intervals.
 - Transcripts of the student's academic record from the past two years.
 - *For students applying for first through fifth grades:* One completed teacher reference form.
 - *For students applying after fifth grade:* One completed English teacher reference form and one completed math teacher reference form.
 - A satisfactory Headmaster's interview with the student, accompanied by one of the student's parents or guardians. Interviews are arranged by appointment.
- The Headmaster of the school determines final acceptance.
- The school requires certain medical records for all students before the start of each school year:
 - Complete immunization record.
 - Certificate of Participation – Medical Record, signed by a physician.
 - Parents' Authorization for Medical Attention and Release of Liability.
- Enrollment is for the full school year.
- With the exception of certain activity and other miscellaneous fees, tuition covers all regularly scheduled class instruction, supervised study, and guidance.
- The school furnishes textbooks which remain the property of the school. Workbooks and other consumable supplies are paid for through book fees.
- In order to retain his or her place in the school, a student must meet the academic standard of the school and must conform to the regulations and customs of the school.
- Parents are expected to be familiar with and supportive of the rules, regulations, and disciplinary policies of the school.
- The school reserves the right to require the immediate withdrawal of any student whose presence in the school is considered detrimental either to the student's or to the school's interests.
- St. Thomas' Episcopal School admits students of any race, color, and national or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, or national or ethnic origin in administration of its educational policies, admissions policies, and athletic and other school administered programs.

Name:

Goes by:

Please fill out this form completely. This application will **not** be accepted without emergency phone numbers. If you need additional space for any response use the last page of this form or attach an additional sheet.

Please type or print.

Comments

App. Date

Tested

Admitted

Rejected

Advanced

Year

Grade

For office use only

Student Information

Applying for academic year: _____ Applying for grade: _____

Applicant's full name: First _____ Middle _____ Last _____

Address: Street Address _____ Apt. No. _____ City _____ State _____ Zip _____

Telephone: Area Code _____ Number _____ Email: _____

Present Grade: _____ Date of birth: _____ Social Security #: _____

Sex: _____ Church or religious affiliation: _____ Do not leave blank. If none, write "none."

Family Information

Is father living? Yes No Is mother living? Yes No Parents' marital status: Married Separated Father remarried Divorced Mother remarried

Student is living with: Both Parents Father Mother Other (please specify): _____

If student's parents are divorced, please specify which parent has legal responsibility for the following:

School related decisions: _____ School bills: _____

Custody of the student: _____ School communications: _____

Siblings

Name	Age	Current Grade	Present School

Father

Title: Dr. Mr. Other: _____

Father's full name: First _____ Middle _____ Last _____

Address: Street Address _____ Apt. No. _____ City _____ State _____ Zip _____

Place of Employment: _____ Position or Title: _____

Home Telephone: Area Code _____ Number _____ Work Telephone: Area Code _____ Number _____

Mobile Telephone: Area Code _____ Number _____ Email: _____

Mother

Title: Dr. Mrs. Ms. Other: _____

Mother's full name: First _____ Middle _____ Last _____

Address: Street Address _____ Apt. No. _____ City _____ State _____ Zip _____

Place of Employment: _____ Position or Title: _____

Home Telephone: Area Code _____ Number _____ Work Telephone: Area Code _____ Number _____

Mobile Telephone: Area Code _____ Number _____ Email: _____

Step-Parent or Guardian

Title:	<input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Other:	Relation to Student:
Full name:	First Middle Last	State Zip
Address:	Street Address Apt. No. City	
Place of Employment:		Position or Title: Area Code Number
Home Telephone:	Area Code Number	Work Telephone:
Mobile Telephone:	Area Code Number	Email:

Persons to Call in Case of Emergency When Parent(s) Are Not Available

Name:	Telephone:	Area Code Number	Mobile Phone:	Area Code Number
Name:	Telephone:	Area Code Number	Mobile Phone:	Area Code Number

Miscellaneous

Is a language other than English spoken at home? Yes No If yes, is that language spoken: Occasionally or Often

Who stays with the child if both parents are employed?

How did you hear about St. Thomas' Episcopal School?

Is child adopted? If so, does he or she know?

Medical Information

Child's physician:	Name	Telephone:	Area Code Number
Address:	Street Address Suite No. City	State Zip	

Please describe any illnesses, diseases, or physical disabilities which have affected or may affect your child's health, schoolwork, or participation in the school's athletic program:

Is your child currently on medication of any kind? Yes No If yes, please explain:

Have any behavioral, educational, psychological, or chemical dependency evaluations been performed on your child? Yes No

If yes, when and by whom? (The school may request a copy of any report)

